Polasaí Úsáide Inghlactha/Acceptable Usage Policy

Is é aidhm an Pholasaí Úsáide Inghlactha a chinntiú go bhfaighidh daltaí buntáistí as na deiseanna foghlama as acmhainní Idirlín na scoile ar bhealach sábháilte agus éifeachtach. Féachtar ar úsáid agus rochtain Idirlín mar acmhainn agus mar phribhléid scoile. Mura gcomhlíontar polasaí AUP na scoile mar sin tarraingeofar siar an phribhléid agus gearrfar smachtbhannaí cuí – mar atá leagtha amach san PUI/AUP.

Straitéis na Scoile

Bainfidh an scoil leas as roinnt straitéisí chun cur chomh mór agus is féidir le deiseanna foghlama agus le rioscaí a bhaineann leis an Idirlíon a laghdú. Is iad na straitéisí na cinn seo a leanas:

Go Ginearálta
- Beidh múinteoir i gcónaí ag maoirsiú seisiúin Idirlín.
- Bainfear leas as bogearraí scagtha agus/nó córais chomhionainn chun an riosca a bhaineann do nochtadh d'ábhar míchuí a laghdú. Déanfaidh an scoil monatóireacht rialta ar úsáid idirlín na ndaltaí.
- Cuirfear oiliúint ar fáil do dhaltaí agus do mhúinteoirí maidir le sábháilteacht Idirlín.
- Ní cheadófar íoschóipeáil nó uaslódáil a dhéanamh ar bhogearraí nach mbeidh ceadaithe.
- Bainfear leas as bogearraí cosanta víreas agus tabharfar é cothrom le dáta go rialta.
- Cleachtóidh na daltaí dea "netiquette" (i.e., etiquette ar an Idirlíon) ag gach tráth agus ní thabharfaidh siad faoi aon ghníomh a tharraingeoidh droch-cháil ar an scoil.

An Gréasán Domhanda
- Leanfaidh mic léinn treoracha an mhúinteora i gcónaí maidir le dul ar shuíomh idirlíon
- Ní rachaidh mic léinn chuig láithreáin Idirlín ar a mbeidh ábhair ghraostachta, mídhleathacha, fuatha nó a bheidh míchuí ar bhealach eile. Is chun críocha oideachais amháin a bhainfidh daltaí úsáid as an idirlíon.
- Beidh eolas ag daltaí ar cheisteanna cóipchirt a bhaineann le foghlaim ar líne.
- Ní dhéanfaidh daltaí nochtadh nó foilsiú ar eolas pearsanta.
- Beidh a fhios ag daltaí go bhféadfadh aon úsáid lena n-áirítear eolas a dháileadh nó a fháil, cibé obair scoile nó nithe pearsanta a bheith faoi mhonatóireacht ó thaobh ghníomhaíocht neamhghnách, slándáil, nó cúiseanna bainistíochta gréasáin.

Ríomhphost
- Úsáidfidh daltaí cuntais ríomhphoist cheadaithe faoi mhaoirseacht nó cead múinteora.
- Ní sheolfaidh agus ní bhfaighidh daltaí aon ábhar a bheidh mídhleathach, graostach ná míchlúiteach nó a bhfuil sé i gceist leis cur as do dhuine eile nó imeaglú a dhéanamh air.
- Ní fhoilseoidh daltaí a sonraí pearsanta féin ná sonraí daoine eile, nithe mar sheoltaí nó uimhreacha fóin nó pictiúir.
- Tabharfaidh daltaí ar aird gur faoi réir chead óna múinteoir a fhéadfaidh daltaí aguisíní le ríomhphoist a fháil agus a sheoladh.

Comhrá Idirlín
- Ní bheidh rochtain ag daltaí ar sheomraí comhrá, ar fhóraim chomhrá agus ar fhóraim leictreonacha cumarsáide eile ach de réir mar a bheidh ceadaithe ag an scoil.
- Ní bhainfear leas as seomraí comhrá, fóraim phlé agus fóraim chumarsáide leictreonacha eile ach amháin do chríocha oideachais agus beidh sin faoi mhaoirseacht ag gach tráth.
- Bainfear úsáid as ainmneacha úsáideoirí chun fíor chéannacht a cheilt.
- Beidh cosc iomlán ar chruinniú duine le duine trí chruinniú a bheidh eagraithe via comhrá Idirlín.

Gréasán Scoile/Uirlis Foghlaim Chumaisc*
- Tabharfar deis do dhaltaí tionscadail, obair ealaíne nó obair scoile a fhoilsiú ar an ngréasán scoile nó ar an uirlis foghlaim chumaisc* a bhaineann lena rang féin.
- Déanfaidh múinteoir comhordú ar aon íoslódáil/uaslódáil agus tabharfaidh siad treoir soiléir ar conas é a dhéanamh don rang.

- Ní fhoilseofar grianghraif dhigiteacha, gearrthóga éisteachta nó físe de dhaltaí aonair ar an ngréasán scoile. Díreoidh grianghraif agus gearrthóga éisteachta agus físe ar ghníomhaíochtaí grúpaí. D'fhéadfadh gearrthóga físe cosaint pasfhocal a bheith ag dul leo.
- Fágfar amach eolas pearsanta faoi dhaltaí mar sheoladh baile agus sonraí teagmhála den leathanach gréasáin scoile.
- Beidh úinéireacht ag an scoil ar an gcóipcheart ar aon obair a fhoilseofar ar shuíomh na scoile/Google Classroom an rang.

Gléas pearsanta

- Caithfidh aon fón póca atá i seilbh ag aon mac léinn a bheith múchta faid is atá siad ar scoil/ar thuras scoile. Níl sé ceadaithe an fón a bheith ar siúl, a bheith ag seoladh teachtaireachtaí, ag tógáil pictiúr/físeáin do aon duine ar shuíomh na scoile nó i rith lá scoile taobh amuigh den scoil. Tá sé seo glan i gcoinne polasaí úsáide inghlactha na scoile.

Ag Teagasc ar Líne

- Má tá páiste á mhúineadh ar líne beidh an tuismitheoir curtha ar an eolas ag an múinteoir/cúntóir roimh ré agus beidh an dalta i seomra oscailte sa tigh áit gur féidir leo teacht i gcabhair má bhíonn aon deacracht acu cumarsáid a dhéanamh.
- Níl sé ceadaithe aon taifead d'aon saghas a dhéanamh gan cead soiléir a lorg ar dtúis.
- Sábhálfaidh an múinteoir samplaí d'obair na bpáistí mar fhianaise don obair atá ar siúl.

Reachtaíocht

Soláthróidh an scoil eolas ar an reachtaíocht seo a leanas maidir le húsáid an Idirlín agus ar chóir do dhaltaí, do mhúinteoirí agus do thuismitheoirí dul i dtaithí uirthi:

- An tAcht um Gháinneáil ar Leanaí agus Pornagrafaíocht Leanaí 1998
- An tAcht Tascartha 1993
- An tAcht um Fhís taifeadtaí, 1989
- An tAcht um Chosaint Sonraí 1988

Smachtbhannaí

D'fhéadfadh gníomh disciplín teacht as mí-úsáid a bhaint as an Idirlíon i dtaca leis an cód iompar agus smachta. Tá sé de cheart ag an scoil freisin aon ghníomhaíochtaí mídhleathacha a thuairisciú chuig na húdaráis chuí.

Acceptable Usage Policy

The aim of this Acceptable Use Policy is to ensure that pupils will benefit from learning opportunities offered by the school's Internet resources in a safe and effective manner. Internet use and access is considered a school resource and privilege. Therefore, if the school AUP is not adhered to this privilege will be withdrawn and appropriate sanctions – as outlined in the AUP – will be imposed.

School's Strategy
The school employs a number of strategies in order to maximise learning opportunities and reduce risks associated with the Internet. These strategies are as follows:

General
- Internet sessions will always be supervised by a teacher.
- Filtering software and/or equivalent systems will be used in order to minimise the risk of exposure to inappropriate material.
- The school will regularly monitor pupils' Internet usage.
- Students and teachers will be provided with training in the area of Internet safety.
- Uploading and downloading of non-approved software will not be permitted.

- Virus protection software will be used and updated on a regular basis.
- The use of personal floppy disks, memory sticks, CD-ROMs, or other digital storage media in school requires a teacher's permission.
- Students will treat others with respect at all times and will not undertake any actions that may bring the school into disrepute.

World Wide Web
- Students will follow directions of the class teacher when navigating Internet Sites.
- Students will not intentionally visit Internet sites that contain obscene, illegal, hateful or otherwise objectionable materials.
- Students will use the Internet for educational purposes only.
- Students will never disclose or publicise personal information.
- Downloading materials or images not relevant to their studies, is in direct breach of the school's acceptable use policy.
- Students will be aware that any usage, including distributing or receiving information, school-related or personal, may be monitored for unusual activity, security and/or network management reasons.

Email
- Students will use approved class email accounts under supervision by or permission from a teacher.
- Students will not send or receive any material that is illegal, obscene, defamatory or that is intended to annoy or intimidate another person.
- Students will not reveal their own or other people's personal details, such as addresses or telephone numbers or pictures.
- Students will never arrange a face-to-face meeting with someone they only know through emails or the internet.
- Students will note that sending and receiving email attachments is subject to permission from their teacher.

Internet Chat
- Students will only have access to chat rooms, discussion forums, messaging or other electronic communication fora that have been approved by the school.
- Chat rooms, discussion forums and other electronic communication forums will only be used for educational purposes and will always be supervised.
- Usernames will be used to avoid disclosure of identity.
- Face-to-face meetings with someone organised via Internet chat will be forbidden.

School Website/Blended Learning Tools*
- Pupils will be given the opportunity to publish projects, artwork or school work in accordance with clear policies and approval processes regarding the content that can be loaded to the school's website or uploaded onto the Blended Learning tool* for their class.
- Pupils' work will appear in an educational context on Web pages with a copyright notice prohibiting the copying of such work without express written permission.
- The school website will avoid publishing the first name and last name of individuals in a photograph.
- The school will ensure that the image files are appropriately named – will not use pupils' names in image file names or ALT tags if published on the web.
- The school will hold the copyright to any content that is published on the school website/Google Classroom related to the class.

Virtual Learning
- If a student is to be taught on-line as part of a class group/one on one, the student's parent/guardian will be notified before the lesson takes place. The student will be in an open space in their home and in close proximity to their parent/guardian in case assistance is needed.
- It is strictly forbidden to record anyone without getting clearly defined permission beforehand.

- The class teacher will keep samples of the student's work as a record of work done by the student.

Personal Devices

- Any device brought into school by students must be powered off at all times during the school day. Pupils using their own device in school, such as leaving a mobile phone turned on or using it in class, sending nuisance text messages, or the unauthorized taking of images with a mobile phone camera, still or moving is in direct breach of the school's acceptable use policy.

Legislation

The school will provide information on the following legislation relating to use of the Internet which teachers, students and parents should familiarise themselves with:

- Data Protection (Amendment) Act 2003
- Child Trafficking and Pornography Act 1998
- Interception Act 1993
- Video Recordings Act 1989
- The Data Protection Act 1988

Sanctions

Misuse of the Internet may result in disciplinary action, in accordance with the school's discipline/behaviour policy. The school also reserves the right to report any illegal activities to the appropriate authorities.[1]

- [1]* Blended Learning Tool/Uirlis Foghlaim Chumais = Google Classroom/Class Dojo/SeeSaw